

Minutes
SHEBOYGAN TRANSIT COMMISSION

Tuesday, October 18, 2011 at **5:00 p.m.**

City Hall – 3rd Floor Conference Room

Members: *Lee Montemayor, Chair; Ald. Jean Kittelson, Vice-Chair; Mayor Bob Ryan; Ald. James Bohren; Ald. Don Hammond; James Gilligan; Todd Wolf, Chief Domagalski; Chad Pelishek; Ron McDonald, (ex-officio member)*

Others in Attendance: Kevin Kellner, Deputy Director; Traci Robinson, Operations Supervisor; Ann Koeller, Administrative Assistant; Shirlee Sommersberger; Michael Sommersberger; Randy Hunt; Earl Brown; David Brown; Richard Winscher; Ellen Russell; Karen Pekulik; Jeff Agee-Aguayo, Bay-Lakes Regional Planning; Erica Schwartzkopf; Dan Benson; Laura Roenitz; Randy Schwoerer; Heather Stevens; Lanny Wendlam; Colleen O'Reilly; Mary Vinceuness; Amber Meyer; Joann Wieland; Paul Roberts; Robert Born; Kristin Blanchard; Traci Bohman; Kristen Langer; Joey Lamb; Chris Conway; Sarah Oyler; Cheryl Lynn Frazier

1. Call to order

Meeting called to order at 5:00pm.

2. Pledge of Allegiance

3. Approval of the minutes from the Sept. 20, 2011 meeting. ***Discussion and Action***

Commissioner Jim Gilligan motioned to approve the minutes. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

4. Public Input (time limits are at the discretion of the Transit Commission)

Kristen Langer: I am here on behalf of the Sheboygan County Interfaith Association. We deal with low income families that use the bus service. The proposed cuts would impact these families greatly. They use the bus every to and from work and the Job Center. Transit is their only form of transportation. Cutting bus service will be creating larger barriers for these people.

Ellen Russel: We need the bus system going in Sheboygan. These changes are weird to get used to. Please keep the service as is. Leave the Saturday service the same. Thank You.

Traci Bohman: Keep the bus schedule as is. I am already limited to where I can go to get a job.

Laura Roenitz: I work with a lot of clients that would be harmed by decreasing bus service. Our clients take over 500 rides a year. This will affect these peoples' lives.

Shirley Sommersberger: I work at Taco Bell. Saturdays for me will be very hard. I can't switch days with anybody because they ride the bus too. I need my job. I have been there 24 years. It's my first job and I am very proud of it.

Ericka Schwartzkopf: Route 1 will be limited. I have a neighbor with a knee replacement. We both need the bus service. Employers have told me I can't work there because I ride the bus. If you cut the service I will be in trouble. Keep it as is. Advertise or something. Have a punch card, so many rides and get one free. You are losing people because you keep cutting service. The bus system is a great asset.

Rick Winscher: I have serious respiratory problems. Walking is not an option for me. My feelings are, they should keep bus service as is. You should be running 24 hours. A lot of businesses are open 24 hours. We should expand service. The taxi service is expensive. We need transit.

5. Transit and Parking Monthly Reports **Discussion**

Transit: Ridership increased 7.3% for the month of September. Revenue increased 1.4%.

Parking: Revenue is tracking as expected. Year to date \$203,727.

6. FY2011 Federal Transit Administration Triennial Review Final Report **Discussion**

Transit was reviewed in 24 areas. Staff is to be commended on its perfect performance on this review. This is our 2nd time receiving a perfect performance review. Thank You staff for all your efforts.

7. Communication from BID Manager Randy Schwoerer regarding parking issues within the Riverfront PAD and South Pier PAD **Discussion and Action**

After discussion, Ald. Don Hammond motioned to hold this item and create a sub-committee to get further input and bring back recommendations to this Commission. Chief Domagalski seconded the motion. Motion approved unanimously.

8. A RESOLUTION authorizing the filing of an application with the United States of America Department of Transportation and authorizing the executing of the contract pertaining to grants for calendar year 2012, under former Section 9 (USC 5307) and Section 3 (USC 5309) of the Federal Transit Act of 1964, as amended. **Discussion and Action**

Commissioner Jim Gilligan motioned to approve this item. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

9. Adoption of recommended route consolidation and schedule changes due to budgetary constraints **Discussion and Action**

Ald. Jim Bohren motioned to approve the proposed route changes and allow any adjustments as staff sees necessary. Saturday service will be hourly service to begin at 7:45am thru 5:45pm with all day shuttle service. Ald. Jean Kittelson seconded the motion.

Roll Call:

Chair Lee Montemayor	Aye
Vice-Chair Ald. Jean Kittelson	Aye
Mayor Bob Ryan	Aye
Ald. Don Hammond	Aye
Ald. Jim Bohren	Aye
Jim Gilligan	Aye
Chad Pelishek	Aye
Police Chief Domagalski	Aye
Todd Wolf	Aye

Motion approved.

10. Sheboygan Parking Utility Budget for 2012 **Discussion and Action**

Ron McDonald presented the Parking Utility budget. A brief explanation was provided in regard to the Parking Assessment Districts (PAD) and the Parking Utility budget.

Commissioner Jim Gilligan motioned to approve the Sheboygan Parking Utility Budget for 2012. Chief Domagalski seconded the motion. Motion approved unanimously.

11. Shoreline Metro Budget for 2012 **Discussion and Action**

Ron McDonald presented the Shoreline Metro budget and noted a number of changes that were requested by Jim Amodeo during budget discussions. Mr. McDonald indicated he expressed concerns to Mr. Amodeo regarding a possible shortfall in the budget and noted Mr. Amodeo stated we may need to tap into the Transit reserve funds if necessary at the end of the year. During budget discussions with Mr. Amodeo it was stated to Mr. McDonald there is sufficient money in the Transit reserve fund and this would be an appropriate use for such funds. Mr. McDonald cautioned the Commission regarding future use of the reserve funds.

The City of Sheboygan contribution was reduced by \$127,000 or approximately 20% in 2012 versus 2011.

A motion was made by Commissioner Jim Gilligan to approve the Shoreline Metro Budget for 2012 with the necessary adjustments to provide hourly service on Saturdays with all day Shuttle service. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

12. Previously Held: Concealed Carry Law **Discussion and Action**

A motion to hold this item was made by Ald. Don Hammond, seconded by Ald. Jim Bohren. Motion approved unanimously.

13. Other business

14. A motion to convene in closed session for item 15 below under the exemption provided in Sec. 19.85 (1)(e) WI Statutes for the purpose of conducting specified public business whenever competitive or bargaining reasons require a closed session and Sec. 19.85(1)(c) for the purpose

of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Chair Lee Montemayor	Aye
Vice-Chair Ald. Jean Kittelson	Aye
Mayor Bob Ryan	Aye
Ald. Don Hammond	Aye
Ald. Jim Bohren	Aye
Jim Gilligan	Aye
Chad Pelishek	Aye
Police Chief Domagalski	Aye
Todd Wolf	Aye

Approved unanimously.
Closed Session.

Ald. Don Hammond motioned to return to open session. Ald. Jean Kittelson seconded the motion.

Roll Call:

Chair Lee Montemayor	Aye
Vice-Chair Ald. Jean Kittelson	Aye
Mayor Bob Ryan	Absent
Ald. Don Hammond	Aye
Ald. Jim Bohren	Aye
Jim Gilligan	Aye
Chad Pelishek	Aye
Police Chief Domagalski	Aye
Todd Wolf	Aye

Motion Approved unanimously.
Open Session

15. Update the Parking & Transit Table of Organization from a non-represented Shop Foreman/Lead Mechanic position to represented Lead Mechanic position within the Transit Department

Discussion and Action

A motion was made by Commissioner Todd Wolf to update the Parking & Transit Table of Organization from a non-represented Shop Foreman/Lead Mechanic position to represented Lead Mechanic position within the Transit Department. Motion seconded by Ald. Jean Kittelson. Motion approved unanimously.

16. Establish next meeting date: November 22, 2011

17. Motion to Adjourn

Ald. Don Hammond motioned to adjourn meeting. Ald. Jean Kittelson seconded the motion. Motion approved unanimously.

Respectfully submitted by:

Ann Koeller
Administrative Assistant